

*In the name of Allah, The Compassionate, The Merciful*

# **MUSLIM CENTER OF MANHATTAN, INC**

**Main Office: 4 West 43<sup>rd</sup> Street, 3<sup>rd</sup> Floor, New York, NY 10036**

**Branch: 38 West 38<sup>th</sup> Street, 4<sup>th</sup> Floor, New York, NY 10018**

**Tel: (212) 764-1728 Fax: (212) 764-1188**

Dear Brothers,

Assalamu'alaikum warahmatullahi wabarakatuh.

We, the Management of MCM, Inc. wishes to inform you of the following in regards to our Head Office:

- 1) Muslim Center of Manhattan, Inc. is a 501(c)(3) registered organization.
- 2) MCM, Inc. is a member based organization and monetary contributions are expected from members for the daily operation of the Center.
- 3) MCM, Inc. must comply with the rules of the Fire Department. As such, the limited space at our Head Office is generally reserved for members only, especially on Fridays.
- 4) Anyone who wishes to attend the Head Office Branch must fill out a Membership form and make a mandatory monthly contribution. This system allows us to control the over-crowding and also benefit the organization with the necessary needed funds.
- 5) We kindly ask anyone who is not a member to go to our branch at 38 West 38<sup>th</sup> Street.
- 6) Below is the Membership Application Form.

Your Brother-in-Islam,

Arshad Rizvi

Secretary

## **MEMBERSHIP APPLICATION FORM – Head Office:**

\*\*\*Member hereby agrees, if selected for membership, to abide by all the rules and regulations of MCM, Inc. and fully understands that membership can be terminated at any time with or without notice.

I, \_\_\_\_\_, here by make a committed pledge/promise to contribute \$200 \_\_\_ \$100 \_\_\_ \$50 \_\_\_ monthly to the financial upkeep of MCM, Inc. I am fully aware that if I do not honor my commitment then my name will be omitted from the members' list after one month's grace period.

Signature: \_\_\_\_\_

Email: \_\_\_\_\_

Date: \_\_\_\_\_

Phone #: \_\_\_\_\_